BCT®

ENGRAVING & EMBOSSING ORDER FORM

DEALER _____ DATE _____

PURCHASE ORDER # _____ CONTACT _____ PHONE _____

SIGNS (Maximum Size 12x24)

PLATE INFORMATION

Plate Material _____

Plate Stock # _____

Plate Surface Color _____

Plate Letter Color _____

Quantity ____ Size _____

Velcro ☐ Adhesive Strip ☐

Magnetic Strip ☐

BASE INFORMATION

Stock # _____

Base Material _____

Base Color _____

Size _____

Quantity _____

NAME BADGES

Badge Material _____

Surface Color _____

Letter Color _____

Size _____

Quantity _____

Customer Logo _____

☐ Laser Engraved Logo

☐ Screen Printed ☐ Foil ☐ Engraved

Badge Frame 1 x 3 Only

☐ Silver ☐ Gold ☐ Black

FASTENERS

☐ Pin ☐ Snap

☐ Pocket Tuck ☐ Swivel

☐ Magnetic Back ☐ Alligator

☐ Pin Back Adapter

Corners*: ☐ Round ☐ Square

*Unspecified corners will be square

PLEASE **PRINT CLEARLY** OR TYPE
PLEASE CHECK SPELLING
PLEASE COMPLETE **ENTIRE** ORDER FORM

☐ **Exact Reorder** **Previous Invoice Date** _____

☐ **Reorder with changes** **Last Invoice Number** _____

☐ **Artwork Emailed to: engraving@bctwholesale.com**

EMBOSSERS

☐ Pocket ☐ Desk

☐ Soft Cushion Grip (extra charge)

☐ Classic Way (MRO)

☐ Black ☐ Chrome ☐ Gold

Style # _____

Size _____

☐ Upper Case

☐ Upper and Lower Case

☐ Select letter sizes to fit plate size chosen

☐ Other (specify height) _____

LETTERSTYLE (check one)

FOR ROTARY ENGRAVING ONLY

☐ **Gothic*** ☐ Roman

☐ Avant ☐ Connecting Script

☐ Optima ☐ Helvetica

☐ Clarendon ☐ Helvetica-Bold

*** Unspecified letterstyles will be Gothic upper case**

TRUE TYPE FONTS-FOR LASER ENGRAVING ONLY

☐ Arial ☐ Futura Md

☐ Arial Bold ☐ Times New Roman

☐ Bank Gothic ☐ Times New R-Bold

☐ Bible Script ☐ Swiss 911

☐ Commercial Script

Print or Type Copy for Sign Below

_____

_____

_____

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Special Instructions: _____

_____

_____

BCT Use Only